

# CareTech CMS Pre-Registration Module

Allows patients to conveniently pre-register online for scheduled appointments



\* Denotes required fields

1. Visit Information 2. Patient Information 3. Relative Information 4. E  
5. Insurance Information 6. Accident Information 7. HIPAA/Privacy Information

\* Reason for visits: Select One  
\* Primary/Family physician:

Next

Front End – Pre-Registration Information Screen

CareTech CMS Welcome CareTech Administrator 16:38:52 Logout

PRE-REGISTRATION CONTROL PANEL VIEW WEBSITE CHANGE PASSWORD MANUALS SUPPORT

Control Panel > Pre-Registration

Pre-Registration Pre-Registration Module Configur

Filters  
Status: All  
Name:  
Confirmation ID:  
Clear Search

View	Confirmation ID	Name	Created On	Processed
	201103900001	Linda Williams	3/30/2011 8:59:34 AM	<input checked="" type="checkbox"/>
	201306110002	test	6/11/2013 12:50:27 PM	<input checked="" type="checkbox"/>
	201402210003	Lynette Carison	2/21/2014 2:31:10 PM	<input checked="" type="checkbox"/>
	201408110005	Lorie Bis	8/11/2014 3:45:48 PM	<input checked="" type="checkbox"/>
	201506220007	Jill Anderson	6/22/2015 2:03:45 PM	<input checked="" type="checkbox"/>
	201706210008	one	6/21/2017 5:38:45 AM	<input checked="" type="checkbox"/>
	201808060009	Robert	8/6/2018 4:47:37 AM	<input checked="" type="checkbox"/>
	201408110004	Lynette Carison	8/11/2014 3:45:39 PM	<input type="checkbox"/>
	201506220006	Jill Anseron	6/22/2015 1:57:52 PM	<input type="checkbox"/>

Page 1 of 1, Items 1 to 9 of 9.

Back End – Pre-Registration Administrator Pane

## Overview

Pre-Registration is used to facilitate patient registration with a medical facility and helps to reduce wait time.

## Content

By using the Pre-Registration module of the CareTech CMS software, you can view and process all the pre-registration requests that are submitted on your site.

The module directly receives patient pre-registration forms online, expediting and simplifying the entire registration process. The patient can login from any remote location. All information is encrypted, while administrators are notified via email for every registration.

## Administration

The CareTech CMS administrator pane allows website administrators to review and update the information entered by the patient when submitting the form on the backend.

## Customization

The CareTech CMS Pre-Registration module can be customized to include specific form layouts and printable layouts that meet the needs and requirements of your organization and registration process.

Check out **Pre-Registration** in use on this hospital website:

<https://www.inova.org/prereg>